Send a campaign to Providers, inviting them to join your Select Provider Networks (SPN). Set requirements that Providers must meet to become members in your network.

Dash	How to-do is done today           Dashboard         Service Order Monitor         ServiceLive Wallet         Explore The Marketplace           Dashboard         ServiceLive Wallet         Explore The Marketplace					_	Administrator Office	1.	Hover your mouse over the Administrator Office ta
	omoorra						Edit Company Profile	1 -	
Serv S	Create a Service Order Today's Orders: 1	Vital Statistics Current Orders: Draft - 1 Posted - 0	Accepted - 0 Problem - 0	Ratings: Received (0)	) Not Yet Rated	Given (0) Not Yet Rate	Taxpayer/Personal Identification Information Manage Custom References		
Serv	Posted Service Orders: 0 riceLive Wallet View »	Pending Cancel - 0	Pending Reschedule - 0	Current -	Not Yet Rated		SPN Monitor	2.	In a continuous motion, sli your mouse down and clic
Ava	llable Balance: \$100.00 rent Balance: \$100.00				NOW AVAILAB ServiceLiv Manage your ser	LE! I e Pro Mo vice orders an	SPN Auditor Service Order Import Tool		SPN Monitor.
Adm	inistrator Office				anytime. Availab	e for Android 8	Maintenance Panel		
Doo	cument Manager				LEARN M	DRE			
Terms	of Use   Privacy Policy   California Privacy Pol	licy   Provider Agreement   B	uyer Agreement				ACCREDITED		
Service	Live is a Sears Holdings Company. 🕲 2019 Sen	viceLive, Inc.					BBB BUSINESS		

## The Manage Select Provider Networks page will display.

ServiceLive						Welco	ome ServiceLiv	ve Training 1 #2690 ly   Blog   Support	rl Contact Us   Logou	t		
Dashboard	_	_	_	_	_	_	_	_	_	_		
Administrator Office S	Select P	rovide	er Net	vork (	SPN)							
Manage Select Provider Net	works				,							
									3. C	lick the	e Create Campa	igns tab.
SPN Monitor Create Networ	rk Memb	er Manag	ger Ca	mpaign N	1onitor	Create	Campaigr	15				<u> </u>
	Filter by: Ma	arket Sele	ect One			State Sel	ect One	8				
				nvited Firm	ns   Provide	rs			SPN Approved			
SPN	Total Active Campaigns	Invited					Application	Inactive Firms Pros	Active Firms Pros	Removed Firms Pros		
The Buyer Electrical Installation Select Provider Network	Q	0   0	0   0	0 0	0 0	0   0	0   0	0   0	0   0	0 0		
The Buyer Home Automation Select Provider Network	<u>0</u>	0   0	0   0	0   0	0   0	0   0	0   0	o   o	0   0	0   0		
Terms of Use Privacy Policy California Pr	ivacy Policy Pr	rovider Agree	ement Buye	r Agreement						ACCREDITED BUSINESS		
© 2019 ServiceLive, Inc.										COMODO SECURE		

The Select Invitation Criteria page will display.

	ServiceLive How to-do is done today	Welcome ServiceLive Training 1#28901 Training   Community   Blog   Support   Contact Us   Logout		
	Dashboard			
	Administrator Office Select Provider Network (SPN) Select Invitation Criteria			
	SPN Monitor Create Network Member Manager Campaign Monitor Cre Campaign by Criteria Campaign to Firms	ate Campaigns 4. Click the Campaign	<b>1 to Firms</b> tab	).
N that			Details for the	e <mark>SP</mark>



ServiceLive



## The Campaign Monitor page will display.

	Servic How to-d	o is done today	Welcome ServiceLive Training 1 #26901 Training   Community   Blog   Support   Contact	t Us   Legeut	
A The Can	dministrato page will npaign N	r Office Select Provider re-direct to your <b>Aonitor</b> tab.	Network (SPN) Campaign Monitor		
s	showing 3 of 3 (0 Act	ive / 0 Inactive / 3 Unapproved)			Your campaigns
	Status	Campaign	SPN	Invited Firms / Providers	manageable list,
	Campaign Pending 01/18/2019-01/31/20	The Buyer - SMART Device Installation - Select Provider Network 0 01/18/2019-01/31/2019	The Buyer SMART Device Installation Select Provider Network	0/0	The system will p
	Campaign Active	The Buyer Home Automation Select Provider Network (One Market-Three Firms) © 01/02/2019-01/04/2019	The Buyer Home Automation Select Provider Network	<u>1/1</u>	campaign in a "P while our Compli- the information b

will display in a where you can atus.

lace the new nding" status ance team verifies efore its approved



and activated. If our team cannot correct issues (e.g. naming convention errors, spelling, inappropriate language, etc.), they'll reach out to you via email.

After our Compliance team approves and activates your campaign, it will display here in an "Active" status.

Clicking the campaign's blue title link will display campaign details and history, SPN details, and options to stop or edit the campaign.



Contact our Support Team at **888-549-0640**, option **1** Mon - Fri, 8am to 7pm Central Standard Time Sat, 8am to 5pm Central Standard Time

You can also email us at **Support@servicelive.com** Mon - Fri, 8am to 5:30pm Central Standard Time

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